



How to submit a permanent booking request / add your child to the waitlist

1. Sign in or Register for a My Family Lounge account
2. On the main page you will see a section that says 'Booking Requests'. Click on the 'new request' button.
3. Complete the waitlist details and press SAVE.
4. Once this has been completed, we will receive your booking requests. If we have positions available, we will offer you what you have. This will come via email and you will be required to accept the offer and complete the enrolment form.

Please note: If we do not have positions available, your request will remain on the waitlist until we are able to offer you a position.

Enrolment Management Logged in for family : RICCOBONO, Josie

Editing Family: RICCOBONO, Josie

CONTACTS

For waitlist, a main myFAMILY contact must be entered as the main point of contact. Additional contacts are optional.

[Add Contact](#)

NAME	RELATION	CONTACT TYPE	ADDRESS	CONTACT NO.	EMAIL	USER NAME	EDIT
Josie Riccobono	Mother	Primary Contact	79 Moss Street West Ryde NSW 2114	0413247920	josiejo85@gmail.com	josiejo85@gmail.com	Edit
Fay Riccobono	Grandparent		NSW	0296834979	-	-	Edit
Michelle Martin	Dentist		NSW	0296834979	-	-	Edit

CHILD

[Add Child](#)

CHILD NAME	STATUS	DOB	Due Date	AGE	EDIT	DELETE	Enrolment information
Ella Riccobono	Active	21-10-11	-	7Y 2M	Edit	-	View Enrolment Print

CASUAL BOOKINGS

Non repeating, instant booking is available for the enrolled children. (The following table shows the summary for the next 30 days)

No records found

[Add Casual Booking](#)

OFFER

No records found

BOOKING REQUESTS

Requests for new bookings or to change current permanent bookings are displayed here. These requests are yet to be approved.

No records found

[New Request](#)